

# SITAULA SUBASH

**DATE OF BIRTH:** 25<sup>th</sup> Oct 1995 A.D.

**ADDRESS :** Tarkewhwor-9, Manamaiju, Kathmandu, Nepal.

**PHONE :** +9779849810606

**EMAIL :** [ssिताula3@gmail.com](mailto:ssिताula3@gmail.com)

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My major objective in life is to be successful. To obtain a challenging position that will allow me to expand upon any education experience.

## MAJOR ATTRIBUTES

- ❖ Good communication skills.
- ❖ Quick Learner
- ❖ Dedicated & highly motivated

## EDUCATION

- ❖ +2 Intermediate level in Management 2013 A.D.)  
Morgan International College
- ❖ SCHOOL LEAVING CERTIFICATE (SLC-2011 A.D)  
Angel's Heart School

## COMPUTER TRAINING & SKILLS

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|-------------------------|--|
| ❖ BASIC COMPUTER SKILLS | Desktop Publishing, Email and Internet, Networking |
| ❖ OPERATING SYSTEMS     | MS-DOS, Windows 95/98/XP/VISTA/7/8/10              |
| ❖ MS-OFFICE PACKAGES    | Word, Excel, PowerPoint, Publisher & Outlook       |
| ❖ DATABASE              | Wamp, My SQL, Xamp                                 |
| ❖ MARKUP LANGUAGES      | HTML, CSS, XHTML, XML                              |
| ❖ SCRIPTING LANGUAGES   | PHP  |
| ❖ GRAPHIC APPLICATIONS  | Photoshop, Image Ready, basic animations           |

# **WORKING EXPERIENCE**

- ❖ 5 year experience in Ingrails pvt ltd as a Support Technician.(2016 to Till date)
- ❖ 2 year experience in travel and tours as a ticketing officer.(2013 A.D. to 2015A.D)
- ❖ 1 year experience in Trirantna cooperative as a cashier and Data entry.(2015 A.D. to 2016A.D)

## **INTEREST & ACTIVITIES**

- ❖ Social works
- ❖ Dealing with people
- ❖ Travelling
- ❖ Making new friends

**I hereby declare on my word of honor that this information is correct and complete to the best of my knowledge and can be supported by relevant document and demand.**